



Job Description

Job Title: Travel Instructor (GGRC)
Department: Quality Assurance
Service Location: San Francisco bay area, and San Mateo County
Corporate Office: Camarillo, CA. Satellite Office – San Francisco
Reports to: Quality Assurance Department Manager
FLSA Status: Part-Time, Non-Exempt

Enjoy a rewarding career helping people with disabilities to increase their independence and mobility options. As a Travel Instructor, you will teach adults with disabilities to access and utilize public transportation services within their local community. We are seeking a qualified individual who is reliable and dependable, is able to work independently, has exceptional interpersonal skills, and has an interest to help others to achieve a better quality of life and increased independence through learning basic travel skills.

THE COMPANY

R&D Transportation Services, Inc. (R&D) is a transportation management and consulting firm that for over 23 years, has successfully worked with California Regional Centers and School Districts to deliver a comprehensive brokerage model that consists of Scheduling, Billing and Contract Administration, Customer Service Center, and Quality Assurance for Field Operations. Although not a direct transportation service provider, R&D coordinates with vendors to ensure that they operate safe, reliable and efficient transportation services for people with developmental and/or physical disabilities.

POSITION SUMMARY

Travel Training is the process of teaching an individual how to use buses, trains and light rail in the situational environment of public transportation systems. R&D has a current opening for a part-time Travel Instructor whose service area will include the San Francisco, San Mateo, and Marin Counties. The ideal candidate for this position will be an individual who is dedicated to helping persons with disabilities, is able to work independently and had exceptional interpersonal skills. The essential job functions include:

- Performing field assessments and trainings of program participants
- Creating custom trip plans for each participant to and from their destination
- Completing required documentation within established timelines
- Participating in community outreach events and presentations

EDUCATION/EXPERIENCE REQUIREMENTS:

Bachelor's degree or higher preferred in a related field such as: Psychology, Sociology, Kinesiology, Social Work, Allied Health, Teaching or Special Education. Minimum two (2) years working with persons with disabilities.

LANGUAGE SKILLS:

Bi-lingual speaking, reading and writing skills in English and Spanish preferred.

To apply for this position: please submit your resume to hr@rdtsi.com